



## Spring 2026 Driver Education

Dear Parent/Guardian,

The CiTi BOCES' high school Driver Education program operates under the direction of the New York State Education Department and the New York State Department of Motor Vehicles. In order for students to successfully complete the program, our certified Driver Education teacher must provide and document a minimum of 24 hours of lectures and 24 hours of in-car experience.

You are being provided with a calendar of lectures and driving classes. Please note that these are required attendance dates. Students must accumulate 24 hours of classroom lectures and 24 hours of in-car experience in order to receive their MV-285 certificate. Any absences may prohibit their ability to successfully complete the program. **These requirements are strictly enforced by the State Education Department and NYS DMV.**

All instruction is held at the student's home school.

If you would like to support your child's learning, you may refer to NYS DMV's "Pre-Licensing Course Student's Manual." This manual can be found at <https://dmv.ny.gov/forms/mv277.1.pdf> or you can contact Brittany Wallace at 315-963-4355 for a printed copy.

We are excited to support your child in developing their driving skills. Please contact me or your student's DE teacher with any questions.

Thank you and be well.

A handwritten signature in black ink that reads "Marla Berlin". Below the signature, the name "Marla Berlin" is printed in a smaller, black, sans-serif font.

Driver Education Coordinator

[mberlin@citiboces.org](mailto:mberlin@citiboces.org)

For questions regarding:

Schedules, assignments, grades etc. - Contact the DE teacher

MV-285 Certificates - Contact Brittany Wallace at [bwallace4@citiboces.net](mailto:bwallace4@citiboces.net) or 315-963-4355

## A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114

Jeremy Belfield, District Superintendent/Executive Officer



## Spring 2026 Driver Education Registration Form

**MUST HAVE TO START:** Completed Registration and Health Forms signed by Parent or Guardian; LEGIBLE Copy of License or Permit. Student MUST BE 16 years old by the first class and a high school student that has not graduated.

**Driver's License or Permit,**

# \_\_\_\_\_

**REQUIRED TO START**  
Copy must be provided at time of registration.

Student Last Name	First	MI		
Phone No.	Age	DOB	M/F	Home School
Parent (s) Name (s) (Please print clearly)				
Street address	City	Zip		
Mailing address (if different than above)				
Student E-mail address				

**Grade in school for 2025-2026:**

Senior \_\_\_\_\_

Junior \_\_\_\_\_

Other \_\_\_\_\_

**Does student have an IEP or 504?**

Yes \_\_\_\_\_ No \_\_\_\_\_  
(If so, attach copy)

I, \_\_\_\_\_, acknowledge that I am required to attend 24 hours of  
classroom lectures in person and 24 hours of in-car instruction in accordance with the schedule I have received.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### PARENT/GUARDIAN PERMISSION

I have been notified of the course and its requirements (24 hours of lecture & 24 hours in-car instruction) and give permission for my son/daughter:

(Student name)

to participate in the Driver Education Program delivered by CiTI BOCES.

Parent or Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

I also give permission for my child to be videotaped, photographed and/or interviewed for strictly educational or public relations purposes.

(Do not sign if you do not give permission.)



## Driver Education Health & Emergency Information

Dear Parent,

We will need current information on all health records if we are going to deal effectively with any emergency that might arise involving your child during the Driver Education Course. Please complete the following form.

Student Name \_\_\_\_\_ Present Address \_\_\_\_\_

Parent(s)/Guardian(s) \_\_\_\_\_ Home phone # \_\_\_\_\_

Work and/or cell # \_\_\_\_\_ Work and/or cell # \_\_\_\_\_

Please answer the following questions in as much detail as possible:

1. Does the student have any medical condition that the school nurse and/or DE teacher should know about? (For example: diabetes, asthma, epilepsy, etc.) Please explain:

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2. Does student have any known allergies? (For example: bee stings, medication, etc.) Please explain:

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3. Is student currently on medication or will he/she be at the time school or Driver Ed is in session? Please give instructions for dosage and describe restrictions if any.

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**\*Note: If student needs medication during school and/or Driver Ed hours, New York State Law requires written authorization from both parent and physician.**

If we are unable to locate you in the event of an emergency, please list the name of two individuals living in or near your home that we may contact for assistance:

Name, Address, & Phone # \_\_\_\_\_ Relationship to Student \_\_\_\_\_

Name, Address, & Phone # \_\_\_\_\_ Relationship to Student \_\_\_\_\_

Physician to be called: \_\_\_\_\_ Phone # \_\_\_\_\_

Dentist to be called: \_\_\_\_\_ Phone # \_\_\_\_\_

In the event of an extreme emergency and we are unable to contact the above individuals, we will contact the nearest medical assistance available. Please sign this sheet as your consent to these emergency procedures.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# JANUARY 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31 New Year's Day	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
		2:15 - Lecture #1 4:15 - Drive A	2:15 - Drive B 4:15 - Drive C	2:45 - Lecture #2 4:15 - Drive A		

Notes:

FEBRUARY 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
2:45 - Lecture #3 4:15 - Drive B	3:15 - Drive D 2:45 - Drive C	4:15 - Drive A 2:45 - Lecture #4	4:15 - Drive B 2:45 - Lecture #5	4:15 - Drive C 2:45 - Lecture #6	9:00 am - Drive E 10:30am - Drive F	
8	9	10	11	12	13	14
2:45 - Lecture #5 4:15 - Drive C	3:15 - Drive D 2:45 - Drive A	4:15 - Drive B 2:45 - Lecture #7	4:15 - Drive C 2:45 - Lecture #8		9:00 am - Drive E 10:30am - Drive F	
15	16	17	18	19	20	21
Presidents' Day						
22	23	24	25	26	27	28
2:45 - Lecture #7 4:15 - Drive A	3:15 - Drive D 2:45 - Drive C	4:15 - Drive B 2:45 - Lecture #8	4:15 - Drive A 2:45 - Lecture #9		9:00 am - Drive E 10:30am - Drive F	

**Notes:**

# MARCH 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
2:45 - Lecture #9 4:15 - Drive B	3:15 - Drive D	2:45 - Drive C 4:15 - Drive A	2:45 - Lecture #10 4:15 - Drive B	4:15 - Drive A	9:00 am - Drive E 10:30am - Drive F	
8	9	10	11	12	13	14
	3:15 - Drive D	2:45 - Drive C 4:15 - Drive A	2:45 - Lecture #11 4:15 - Drive B		9:00 am - Drive E 10:30am - Drive F	
15	16	17	18	19	20	21
2:45 - Lecture #12 4:15 - Drive C		2:45 - Drive A 4:15 - Drive B	2:45 - Lecture #13 4:15 - Drive C		9:00 am - Drive E 10:30am - Drive F	
22	23	24	25	26	27	28
2:45 - Lecture #14 4:15 - Drive A	3:15 - Drive D	2:45 - Drive B 4:15 - Drive C	2:45 - Lecture #15 4:15 - Drive A		9:00 am - Drive E 10:30am - Drive F	
29	30	31	1	2	3	4
				Good Friday		

Notes:

## APRIL 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	1	2	3	4
5	6	7	8	9	10	11
Easter Sunday	2:45 - Lecture #16 4:15 - Drive B	3:15 - Drive D 4:15 - Drive B	2:45 - Drive C 4:15 - Drive A	2:45 - Drive B 4:15 - Drive C	9:00 am - Drive E 10:30am - Drive F	
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

Notes:

# **MAY 2026**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>1</b>	<b>2</b>
					9:00 am - Drive E	
					10:30am - Drive F	
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
	3:15 - Drive D				9:00 am - Drive E	
					10:30am - Drive F	
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
	3:15 - Drive D				9:00 am - Drive E	
					10:30am - Drive F	
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
	3:15 - Drive D					
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
	Memorial Day	3:15 - Drive D			9:00 am - Drive E	
					10:30am - Drive F	
<b>31</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>

**Notes:**

## JUNE 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6
	3:15 - Drive D				9:00 am - Drive E 10:30am - Drive F	
7	8	9	10	11	12	13
	3:15 - Drive D				9:00 am - Drive E 10:30am - Drive F	
14	15	16	17	18	19	20
	3:15 - Drive Make up				9:00 - Drive Make up 10:30 - Drive Make up	
21	22	23	24	25	26	27
28	29	30	1	2	3	4
				Independence Day Holiday	Independence Day	

Notes: