

Policy Information

Series 8000 - INSTRUCTION

INSTRUCTIONAL ARRANGEMENTS

Field Trips

Policy # 8460

The Board of Education recognizes that field trips are an educationally sound and important ingredient in the instructional program of the schools.

For purposes of this policy, a field trip shall be defined as any journey by a group of students away from the school premises, under the supervision of a teacher, which is an integral part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom.

Field trips are a part of the curriculum of the schools, and student conduct and attendance on field trips are governed by the same rules that govern regular classroom activities. The School System shall obtain written parental/guardian permission for students going on school-sponsored field trips.

The Superintendent shall prepare procedures for the operation of a field trip activity. Field trip support shall be determined annually by the Board during its budget deliberations. Regardless of the fiscal support for field trips, the rules of the School District for approval and conduct of such trips shall apply.

All educational field trips for an extended distance, such as travel to another state or country, or involving overnight stays, must be planned in advance and submitted to the Board for approval at least two (2) weeks before the scheduled date. All plans for such field trips must have Board approval before any fund-raising activities for such trips are scheduled and before parents are notified. Therefore, the earliest possible date would be beneficial to all involved. Approval by the Board at least two (2) weeks in advance is the absolute minimum time requirement. The School System shall obtain written permission for students going on overnight school sponsored field trips.

The Superintendent/designee may cancel previously approved field trips due to extenuating circumstances.

Policy References:

NOTE: Refer also to Policies #3410 -- Code of Conduct on School Property

#5720 -- Transportation of Students

District Code of Conduct on School Property

Adoption Date: 12/20/2011

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