

## Policy Information

### Series 7000 - STUDENTS

#### ATTENDANCE

##### Release Time of Students/Dismissal Precautions

Policy # 7122

No student may be released during the school day (including lunch) to anyone other than the parent, guardian, or child protective services personnel and law enforcement officers pursuant to law, unless the individual's name seeking release of the student appears on a list provided by the parent or guardian.

Parents are urged to make appointments for their children with physicians, dentists, special tutors, etc. after school hours. If a request for their children is necessary, parents should make note of the date, time, and reason for release. **Children cannot be excused without advanced written request by parent/guardian, and must be released in care of parent/guardian, unless otherwise noted.**

A student may be released to either parent unless a custodial parent supplies the Superintendent of Schools with a certified copy of a court order or divorce decree to the contrary.

The Superintendent shall develop procedures to enable parents and guardians to amend the list of persons authorized to obtain the release of their children.

#### Policy References:

Education Law Sections 3210(1)(c)

8 New York Code of Rules and Regulations (NYCRR) Section 109.2

Adoption Date: 12/20/2011  
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