



**OSWEGO**  
CITY SCHOOL DISTRICT  
*Fully prepared and life ready!*

Education Center

One Buccaneer Boulevard, Oswego, New York 13126  
[www.oswego.org](http://www.oswego.org)

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Dear Families,

The Oswego City School District invites you to apply for the “Universal Pre-Kindergarten Program” for the 2021-2022 school year. The program is designed for children who were born between December 2, 2016 and December 1, 2017. It is offered free of charge. We anticipate having sessions available at Riley, Leighton, Fitzhugh, Kingsford, and Minetto Elementary schools. The program will run for 180 days in accordance with the school district calendar. Morning sessions will be 9:00 - 11:30. Afternoon sessions will be 12:45 - 3:15. There will be a maximum of 18 students in each ½ day class taught by a certified teacher and a teaching assistant. For the one full-day program at Leighton Elementary, there is a maximum of 16 students taught by a certified teacher and two teaching assistants.

Limited transportation will be offered for all four-year-olds. Students attending the morning session can be provided bus transportation to school, but parents are responsible for picking up your child at 11:30. During the afternoon session, bus transportation home is provided at 3:35. Parents are responsible for arranging transportation to school at 12:45.

**The date for an Open House in March at all of the elementary schools is currently TBD.** Depending on if we are doing in-person learning in March or just full-remote will determine how we will do Open House. It will either be done virtually or by appointment. Children are welcome to accompany parents but are not required to attend. This is an opportunity for you to see the classroom and learn more about the UPK program. Please check the website or call our office in early March for updated information.

To have your child considered, please return the enclosed **application and registration packet along with Birth Certificate, immunization records, proof of residency and custody papers (if applicable)** to the registrar’s office at the above address. **Until further notice, completed packets/paperwork must be placed in the drop box outside of the entrance to the Education Center. For those interested in the full-day program, applications and required paper work must be turned in no later than April 1, 2021.**

Upon receipt of your application **and all necessary paperwork**, your child will be selected to the program by a lottery system, if necessary. It is anticipated that the student placement will be conducted by the third week of April. Parents will be notified by mail of the building and session the child is selected for. If slots become available during the school year they will be filled from the pool of registered children not previously selected.

If you have any questions, please call the Central Registrar’s office at 341-2045.

Sincerely,

Carrie Plasse  
Executive Director of Elementary Education & Accountability

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