



Dr. Mathis A. Calvin III
Superintendent of Schools
(315) 341-2001
FAX: (315) 341-2910
mcalvin@oswego.org

Karen Humphrey, Ph.D.
Executive Director of
Curriculum & Instruction
(315) 341-2012
FAX: (315) 341-2915
khumphre@oswego.org

Dear Families,

The Oswego City School District invites you to apply for the “Universal Pre-Kindergarten Program” for the 2023-2024 school year. The program is designed for children who were born between December 2, 2018 and December 1, 2019. It is offered free of charge. We anticipate having sessions available at Riley, Leighton, Fitzhugh, Kingsford, and Minetto Elementary schools. The program will run for 180 days in accordance with the school district calendar. Morning sessions will be 9:00 - 11:30. Afternoon sessions will be 12:45 - 3:15. There will be a maximum of 18 students in each ½ day class taught by a certified teacher and a teaching assistant. For the one full-day program at Leighton Elementary, there is a maximum of 16 students taught by a certified teacher and two teaching assistants.

Limited transportation will be offered for all four-year-olds. Students attending the morning session can be provided bus transportation to school, but parents are responsible for picking up your child at 11:30. During the afternoon session, bus transportation home is provided at 3:35. Parents are responsible for arranging transportation to school at 12:45.

To have your child considered, please return the enclosed **application and registration packet along with Birth Certificate, immunization records, proof of residency and custody papers (if applicable)** to the registrar’s office at the above address. Completed packets/paperwork can be dropped off at the Education Center or can be placed in the drop box outside of the entrance to the Education Center. **For those interested in the full-day program, applications and required paper work must be turned in no later than April 3, 2023.**

Upon receipt of your application **and all necessary paperwork**, your child will be selected to the program by a lottery system, if necessary. It is anticipated that the student placement will be conducted by the third week of April. Parents will be notified by mail of the building and session the child is selected for. If slots become available during the school year they will be filled from the pool of registered children not previously selected.

If you have any questions, please call the Central Registrar’s office at 341-2045.

Sincerely,

Karen Humphrey
Executive Director of Curriculum and Instruction